



## Agenda

**Meeting:** Executive

**Members:** Councillors Carl Les (Chairman), Mark Crane, Gareth Dadd, Keane Duncan, Michael Harrison, Simon Myers, Heather Phillips, Janet Sanderson, Greg White and Annabel Wilkinson.

**Date:** Tuesday, 9th July, 2024

**Time:** 11.00 am

**Venue:** Brierley Room, County Hall, Northallerton DL7 8AD

Members of the public are entitled to attend this meeting as observers for all those items taken in open session. Please contact the Democratic Services Officer whose contact details are below if you would like to find out more.

This meeting is being held as an in-person meeting that is being broadcasted and recorded and will be available to view via [www.northyorks.gov.uk/livemeetings](http://www.northyorks.gov.uk/livemeetings). The meeting is also 'hybrid', which enables people to attend the meeting remotely using MS Teams. Please contact the Democratic Services Officer whose contact details are below if you would like to find out more.

You may also be interested in [subscribing to updates](#) about this or any other North Yorkshire Council committee.

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download below. Anyone wishing to record is asked to contact, prior to the start of the meeting, the Democratic Services Officer whose details are at the foot of the first page of the Agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

### Business

1. **Apologies for Absence**

2. **Minutes of the Meetings held on 11 June and 18 June 2024** (Pages 5 - 12)

3. **Declarations of Interest**

4. **Public Participation**

Members of the public may ask questions or make statements at this meeting if they have given notice to St John Harris, Principal Democratic Services Officer, and supplied the text by midday on Thursday 4 July, three working days before the day of the meeting. Each speaker should limit themselves to 3 minutes on any item. Members of the public who have given notice will be invited to speak:

- at this point in the meeting if their questions/statements relate to matters which are not otherwise on the Agenda (subject to an overall time limit of 30 minutes);
- when the relevant Agenda item is being considered if they wish to speak on a matter which is on the Agenda for this meeting.

If you are exercising your right to speak at this meeting, but do not wish to be recorded, please inform the Leader who will instruct anyone who may be taking a recording to cease while you speak.

**5. Council Size Submission to Local Government Boundary Commission for England (LGBCE) Electoral Boundary Review (Pages 13 - 66)**

**Recommendations**

Refer this report to Full Council and recommend that Full Council approve:

- The submission of a formal request to the LGBCE for a single member division review, as part of subsequent phases of the Electoral Boundary review process.
- The 2030 Electorate Forecast for submission to the LGBCE.
- The Member Working Group's recommendations within the draft Council Size Submission document (Appendix D) for a council size of 89 members.
- The submission of all required information to the LGBCE.
- Delegated authority to the Assistant Chief Executive – Local Engagement to make any required minor amendments to the Electorate Forecast for accuracy, in consultation with the Chairman of the BRMWG, prior to submission.

**6. Proposed Changes to the Constitution for recommendation to full Council (Pages 67 - 130)**

**Recommendations**

That, subject to any comments Members may have:

- the proposed amendments to the Constitution set out in **Part A of Appendix 1** be recommended to full Council for approval;
- Members note the amendments to the Constitution set out in **Part B of Appendix 1** to this report, made by the Assistant Chief Executive Legal and Democratic Services under his delegated powers, for reporting back to full Council for information;
- the proposed amendments to the Procurement and Contract Procedure Rules as set out in **Appendix 2** to this report be recommended to full Council for approval;
- the proposed amendments to the definition of a Key Decision, as set out in **Appendix 3** to this report be recommended to full Council for approval;
- the proposed amendments to the Financial Procedure Rules as set out in **Appendix 5** to this report be recommended to full Council for approval;
- the proposed consequential amendments to the Executive Members' Delegation Scheme as set out in Appendix 6 to this report be recommended to full Council for approval.

**7. Appointments to Committees and Outside Bodies (Pages 131 - 132)**

**Recommendations**

- That the Executive appoints Councillor David Jeffels to the Yorkshire Regional

Flood and Coastal Committee and that Councillor Keane Duncan is taken off the committee. Councillor John Cattanach is to remain the substitute member.

- ii. That the Executive endorses the appointment of Councillor David Jeffels to the vacant position of Flooding Champion, that has been made by the Leader.

**8. Area Constituency Committee Feedback Report (Pages 133 - 138)**

**Recommendations**

The Executive is asked to note the report and consider any matters arising from the work of the Area Constituency Committees detailed above, that merit further scrutiny, review or investigation at a county-level.

**9. Forward Plan (Pages 139 - 160)**

**10. Any Other Items**

Any other items which the Leader agrees should be considered as a matter of urgency because of special circumstances

**11. Date of Next Meeting - 16 July 2024**

**Members are reminded that in order to expedite business at the meeting and enable Officers to adapt their presentations to address areas causing difficulty, they are encouraged to contact Officers prior to the meeting with questions on technical issues in reports.**

**Contact Details:**

Enquiries relating to this agenda please contact  
St John Harris, Principal Democratic Services Officer  
Tel: 01723 383556 or e-mail: [stjohn.harris@northyorks.gov.uk](mailto:stjohn.harris@northyorks.gov.uk)  
Website: [www.northyorks.gov.uk](http://www.northyorks.gov.uk)

Barry Khan  
Assistant Chief Executive  
(Legal and Democratic Services)

County Hall  
Northallerton

Monday, 1 July 2024